



Board of Directors Meeting April 14, 2023

EMS Roaddocs Illinois, NFP is an organization that provides medical support to charitable organization programs that benefit Veterans, kids with cancer or diabetes, ovarian cancer, to name a few. We also provide CPR/AED and First Responder training to church organizations, medical offices, non-members and members of our organization.

Attendance: Hank Clemmensen, Dawn Zaininger, Herminio Perez, Bob Walsh, Hal Norman, Jeff Matticks, David Kublank and Steve Mosias (Don Lukes-excused)

Discussion Items

- **Oversite – Regulations**
 - Hank to write a procedures manual for the EMS Roaddocs
- **Branding – Public Image**
 - Wearables – safety vests, hats, etc. (uniformity of message and representation)
- **Meeting Minutes**
 - Who will take minutes and publish minutes? – Dave Kublank
- **Non-motorcycle events (ex: Northern Ill Foodbank 5K)**
 - Must go through the checklist of requirements and fill out paperwork for approval
 - Should this paperwork be completed and signed before we show for an event?

- **Public Relations / Grants**
 - Need someone to write grants
 - Discuss updates/updating the website (calendar / pictures)
- **Professional Growth**
 - Schedule quarterly training, speakers, continuing education)
 - Partner with organizations like Tinley Park Fire Training Group
 - Attend and showcase at the Amidst the Chaos seminar in September
 - Dave takes lead on this
- **Membership Growth and Engagement**
- **Rides/Safety**
 - Board vote and approval of EMS Roaddocs safety vests to be worn on rides when responding to emergency situations
 - Keep a sign-up sheet at rides and runs of members attending
- **Accounting/Legal**
 - Board brought up the need for a Treasurer – table for next meeting
 - Work to write a job description for Treasurer position
 - Voted and accepted to open a Certificate of Deposit for reserves in the amount of \$5000
- **Medical Education – Schedule CPR/AED and First Responder courses for fall**

--Respectfully submitted by David Kublank